Senior Director - Technology

BASIC FUNCTION

The Senior Director of Technology provides strategic and operational leadership for all technology services and infrastructure across the district. This role is responsible for ensuring that technology supports the district's instructional goals, administrative functions, and strategic priorities. This position is responsible for translating the district's broader strategic and policy direction into actionable technology systems and services that enable instructional success, digital equity, and operational efficiency. The Senior Director oversees a range of systems and services including network infrastructure, cybersecurity, enterprise applications (e.g., SIS, ERP), instructional technology, data systems, and technical support services. This position reports to the Chief of Integrated Operations and serves as a key member of the Operations and Technology leadership team. The Senior Director ensures equity of access, operational efficiency, and security of district-wide digital systems while aligning with Portland Public Schools' Racial Equity and Social Justice (RESJ) policy.

REPRESENTATIVE DUTIES

This description does not describe all duties performed. This summary provides examples of typical tasks performed.

- Develop and lead a district-wide vision and strategy for technology systems and services that support academic and operational goals.
- Oversee the planning, implementation, and evaluation of Bond-funded technology initiatives, ensuring alignment with district priorities, budget compliance, and timely delivery of infrastructure and instructional technology projects.
- Oversee the design, implementation, security, and maintenance of the district's IT infrastructure including networks, servers, telecommunications, and cloud-based services.
- Supervise and support IT leadership teams, including those responsible for instructional technology integration, cybersecurity, technical support, enterprise systems, and data governance.
- Partner with instructional leaders to align technology integration with curricular and pedagogical priorities.
- Manage large-scale technology initiatives including device rollouts, system upgrades, cybersecurity protocols, and enterprise application implementations.
- Oversee planning and administration of the district's technology budget, including procurement, licensing, lifecycle planning, and vendor management.
- Ensure compliance with local, state, and federal requirements related to data privacy, accessibility, and digital equity.
- Lead and support the development of technology-related professional learning for staff and administrators.
- Coordinate with Facilities, Office of School Modernization, and Operations for technology integration in new construction and renovation projects.

- Support the Chief in advancing districtwide digital modernization efforts; contribute to executive briefings, project tracking, and planning.
- Represent the district in local, regional, and state forums related to educational technology and data systems.
- Advance digital equity by ensuring students and staff have equitable access to high-quality technology tools, infrastructure, and support.
- Maintain strong communication and partnerships with school sites, families, vendors, and external technology partners.
- Demonstrate a strong commitment to Portland Public Schools' Racial Equity and Social Justice Commitment by deeply understanding and applying the district's Racial Educational Equity Policy. Lead and actively participate in professional development, training, and initiatives focused on diversity, equity, and inclusion in both the workplace and K–12 education. Model equitable and inclusive behaviors, and identify, recommend, and implement improvements to leadership and educational practices that reflect the needs and strengths of a racially and culturally diverse community.

Note: See the Classification Specification which identifies essential duties required. This is strictly for use in compliance with the Americans with Disabilities Act.

KNOWLEDGE AND ABILITIES
The following knowledge and abilities are in addition to those outlined in the classification.

Knowledge of:

- Technology governance, cybersecurity frameworks, and IT service delivery models.
- Public education instructional models and the role of technology in learning.
- Enterprise systems (e.g., Student Information Systems, ERP, learning management systems).
- Federal and state regulations related to data privacy and accessibility.
- Best practices in instructional technology, help desk management, and device lifecycle planning.
- Budgeting, procurement, vendor negotiation, and contract management in a public sector context.
- RESJ frameworks and digital equity principles.
- Oregon public education systems, data privacy laws (e.g., FERPA, CIPA), and digital learning frameworks.

Ability to:

- Lead mid-level managers and technology staff in delivering scalable, secure, and equitable IT systems and services.
- Collaborate effectively with educators, administrators, school leaders, and external partners.
- Manage change and lead large-scale projects in a dynamic environment.
- Prioritize competing initiatives and make data-informed decisions.
- Communicate complex technical information clearly to non-technical audiences.
- Advocate for equitable access to technology and implement systems that close the digital divide.

EDUCATION AND EXPERIENCE
Education: Bachelor's degree in Information Technology, Computer Science, Educational Technology, or a related field. Preferred: Master's degree in a related field.

Experience: Minimum of eight (8) years of progressive leadership experience in technology services, including five (5) years in a senior-level management role. Demonstrated success in leading enterprise technology initiatives in a large, complex organization. Proven experience overseeing IT infrastructure, cybersecurity, instructional technology, and support services. Experience managing large-scale budgets, contracts, and cross-functional teams. Preferred: Experience in a K–12 public education environment. Experience leading equity-centered technology initiatives.

Any other combination of education and experience that would likely provide the required knowledge and abilities may be considered.

Special Requirements:

Work hours may include on- and off-campus evening and weekend activities and meetings and district, school and student functions.

Some positions in this classification may require the use of a personal automobile.

WORKING CONDITIONS

The working conditions are outlined in the job classification for the position and are representative of those that must be met by an employee to successfully perform the essential functions of this job. Persons with certain disabilities may be capable of performing the essential duties of this class with or without reasonable accommodation, depending on the nature of the disability.

Remote Work Eligibility: Not Eligible

FLSA:	*Exempt*	*Approval Date:*	*March 2025*
Classification:	*Senior Director*		
Job Code:	*1464*		
Bargaining Unit:	*Non- Represented*		
Salary Grade:	*SL150*		
Work Year(s):	*260*		